



TAGORE MEDICAL COLLEGE & HOSPITAL

Rathinamangalam, Melakkottaiyur Post, Chennai - 600127.

Phone : 044-30101111, Fax : 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

FEEDBACK POLICY	Policy No : 08
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Policy	Feedback Policy
Introduction	Tagore Medical College and Hospital strongly believes that a robust feedback Mechanism is an essential tool to assess the overall performance and the quality of the education imparted by the institution. To reinforce this, the institution had created a policy to obtain feedback from different stakeholders on the curricular and teaching learning aspects through online /offline and make necessary reforms in curriculum and teaching learning.
Objective	<ul style="list-style-type: none">•To implement feedback system aiming at providing students and stakeholders opportunity to actively contribute to the continual improvement in the curricular and teaching learning aspects of the programs offered by the institution.•To audit and enhance students' learning experiences through the timely collection, analysis and reporting of student feedback concerning teaching, learning and assessment, thereby facilitate the students to achieve their academic and professional excellence•To aim for continual improvement of the teaching and research activities and to facilitate the professional growth of faculty through structured feedback.
Principle(s)	The feedback committee under the supervision of the Internal Quality Assurance Cell (IQAC) has constructed an online and offline Feedback Mechanism for the collection, analysis and reporting of student and stakeholders feedback reflecting on academic activities of the institution.
Procedure with	IQAC shall guide the Feedback committee to prepare structured feedback

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SOP	<p>forms for respective stakeholders. The feedback shall be collected through both online and offline methods. Filled feedback forms shall be analyzed by the committee and the report prepared shall be reviewed by IQAC for implementation of necessary remedial measures.</p> <p>Feedbacks are to be collected as follows:</p> <ul style="list-style-type: none">• Students feedback on Curriculum, timeline and teaching learning methodology (end of the year)• Faculty feedback on the Curriculum, teaching-learning methods (yearly)• Alumni feedback on curriculum (Once/twice a year)• Employers feedback on curriculum (once /twice a year)• Feedback from Professionals and experts on curriculum (Once/twice a year) <p>Based on the recommendations, appropriate changes are incorporated into the curriculum through incorporation of Add-on courses, Value added courses, conduct of seminars/workshops/ CMEs on recent advances in the profession and necessary remedial actions in teaching learning methodologies for further improvement and the action taken report shall be approved by the competent authority.</p>
Frequency	3 Years
Related/Supportive documents	Feedback form & Documents
Custodian	IQAC Coordinator

Prepared by	Verified by	Approved by
 Feedback Committee Secretary	 IQAC Coordinator	 Dean



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RATHINAMANGALAM, MELAKKOTTAIYUR POST

Trust Office, No.25, Mahalingam Street, Mahalingapuram, Nungambakkam, Chennai - 600 034, Ph: 044-2817 3772

IQAC Co-ordinator
Tagore Medical College & Hospital
Rathinamangalam, Melakottaiyur P.O.
Chennai-600 127.